



THE RIVERSIDE CHURCH
IN THE CITY OF NEW YORK

**THE RIVERSIDE CHURCH ARCHIVES
PROJECT PROPOSAL FORM**

CONTACT INFORMATION:

Name:

Street Address:

City, State, and Zip Code:

Phone:

Email:

Institutional Affiliation:

Riverside Department/Commission/Committee:

Title/Position:

Project Name:

Executive Summary:

PROJECT CONTENT:

Project Goals:

Project Scope:



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Project Background:

Sponsors:

Stakeholders:

Project Team & Responsibilities:

Deliverables:

PROJECT MANAGEMENT:

Schedule & Timeline:

Budget:



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Other Required Resources/Equipment:

Reporting Tools:

Signature:

Date: